

Landscape & Natural Resources
Land Management Program

Rules and Permitting Process:

1. An electronic "permit application," located at either www.green.ucf.edu or arboretum.ucf.edu, must be submitted at least two weeks before the desired project start date. Once a project is approved a "site use permit" will be issued electronically (to the email address provided) for the activity described in the application. The permit will be issued within two weeks of receiving a completed application, or an email will be sent indicating why the project was not approved.
2. Researchers requesting permission for projects requiring grant support should apply for their permit before submitting grant applications to the funding agency. This will avoid the potentially awkward situation of a researcher successfully receiving grant support, but then being denied permission to perform the funded research on campus. Please communicate about proposed work early.
3. Activities that have no impact and leave no trace (such as hiking trips or plant and animal observations from trails) do not require a use permit; however, it is requested that an application is filled out so that we can track site use and additionally notify you of potential conflicts.
4. When conducting permitted activities on campus, ALL materials MUST be removed by the permit expiration date. Storage of materials on site must be mentioned in your site use application, and approved in the resulting site use permit.
 - We reserve the right to inspect the permitted project site at any time. Projects that are found to be out of compliance will receive notification to the PI, and be given one week to bring the project into compliance. Failure to comply within one week will result in implementation of the [Campus Safety and Health Policy 3-122](#).
 - Project sites are expected to be restored to the original site condition within one week of the end date of the project. Projects that are found to be out of compliance will receive notification to the PI, and be given one week to bring the project into compliance. Failure to comply within one week will result in implementation of the [Campus Safety and Health Policy 3-122](#).
5. The spray painting or marking of trails or plants is not permitted.
6. Nothing should be moved, added, removed, or destroyed during use, unless requested in the site use application and authorized in your site use permit.
7. The use of smoke flares in the natural lands is not allowed.
8. Certain activities are not allowed in the natural lands on campus. For questions regarding regulated activities, please email nature@mail.ucf.edu